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## [How to Pay an Invoice or Quotation](#)

Go to Avinet's main page ([www.avinet.com](http://www.avinet.com)) *Hint: if you are elsewhere on our site, just click the big blue "Avinet" in the upper left.*

Click "**Pay Invoice or Quotation**" in lower right

Enter **US dollar amount** in "Payment Amount"

Enter **invoice or quotation number** in the "Reference Number" field

Put **special instructions** in "Questions/Comments" field (*for example, changes or corrections to the shipping and/or billing address on your quotation*).

Click "**Make Payment**"

Verify that the amount and reference number are correct

Enter **account information** (\* means required field) *Hint: for "State" continue hitting the first letter until your state appears.*

Click "**Continue to next step**"

If paying by purchase order: click **Purchase Order** and enter the **PO number** in the "Purchase Order" field", then "**Continue to next step**"

If paying by PayPal, click "**PayPal**" then "**Continue to next step**", then enter your **PayPal information**.

If paying by Visa, MasterCard, click on "**Credit card**" then fill in the **requested information**, then "**Continue to next step**".

### **Checkout complete**

The first email address you entered will receive an email with the details. Thank you for your payment!